

# AGENDA

## City of South Jordan Parks, Recreation, Trails & Open Space Master Plan



### Advisory Committee Meeting #1

July 17, 2023, 9:00 am, South Jordan City Hall

#### 1. INTRODUCTIONS & PROJECT PURPOSE

#### 2. COMMUNITY SURVEY

#### 3. SCOPE OF WORK

- **Community Engagement and Outreach**
  - Advisory Committee
  - Statistically-Valid Survey
  - Project Website/Social Pinpoint
  - Public Meetings
    - *Public Scoping Meeting, Draft Alternatives, Draft Plan Open House*
  - Focus Interviews
  - Briefings (visioning strategies development workshop) and Public Hearings
- **Needs Assessment and Analysis**
  - Review Existing Documentation
  - Demographics and Trends Analysis
  - Parks, Recreation, Trails and Open Space Inventory and Analysis
  - Programs, Services, Operations, and Maintenance Analysis
    - System-wide operational/maintenance and funding plan
    - User fee analysis for facilities, programs, and services
- **Draft Plan Development**
- **Adoption**
- **Final Master Plan**

#### 4. PROJECT SCHEDULE (see page 2)

#### 5. SCOPING DISCUSSION

#### 6. NEXT STEPS

- Website/Social Pinpoint Launch
- Public Scoping Meeting
- Survey
- Focus Groups/Stakeholder Interviews
- Document Review and Analysis
- Conditions Assessment

MONTH	2023							2024					
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	
TASK 1 - COMMUNITY ENGAGEMENT & OUTREACH	1	2	3	4	5	6	7	8	9	10	11	12	
A. Staff Progress Meetings (10 total)	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	
B. Advisory Committee Meetings (3 total)		◆			◆			◆					
C. Project Website													
D. Social Pinpoint Online Engagement Tool													
E. Statistically-Valid Survey & Analysis					◆								
F. Public Meetings (3 total)		◆			◆			◆					
G. Focus/Stakeholder Interviews (4 total)		◆	◆										
H. Leadership Meetings (2 total, incl. Visioning Strategies Development Workshop)				◆			◆						
TASK 2 - INVENTORY, NEEDS ASSESSMENT & ANALYSIS													
A. Kick-Off Meeting & Tour	●												
B. Review Existing Documentation													
C. Demographics & Trends Analysis													
D. Parks, Recreation, Arts & Trails Inventory & Analysis													
Conditions Assessment of Existing System													
E. Department Programs, Services, Operations & Maintenance Analysis													
TASK 3 - DRAFT MASTER PLAN													
A. Development of Draft Master Plan													
Site Concept Plans (6 Sites)													
Strategic Action Plan													
TASK 4 - DRAFT FINAL MASTER PLAN													
A. Revisions and Draft Final Master Plan													
TASK 5 - APPROVAL PROCESS AND FINAL MASTER PLAN													
A. Adoption / Final Plan Edits (2 Total - 1 City Council, 1 Planning Commission)										◆	◆	■	
	●		Kick-Off Meeting and Tour							●		●	Focus Interview
	◆		Staff Progress Meeting							◆		◆	Leadership Briefing
	◆		Advisory Committee Meeting									◆	Adoption Presentation
	◆		Public Meeting										